

General Guidance for applications to place Tables Chairs on the Highway

Question 1.2 3.4.

Name of Business/Applicant and Occupier that the application applies to

Please complete the details within these sections to indicate which business the application applies to, the applicants details and the name of the occupier of the business.

Section 4 relates to the type of business and the various measurements required in order for us to assess your application.

Question 5

Parasols/umbrellas or portable heaters

Are you intending to use parasols/umbrellas or portable heaters within the tables and chairs enclosure.

Question 6

Public Liability

Public liability is required at £5 million and you are required to confirm you are in possession of this; there is no requirement to submit this with your application, we may request to inspect it at a later date.

Table and Chairs Enclosure

Tables and Chairs should normally be within an enclosure, these may be constructed with planters. Applicants are asked to provide details of the enclosure with their application. The point of access/egress to the enclosure must be at least 1.2 metres wide.

The material used in the enclosure should be lightweight in construction and portable but stable enough to prevent collapse if accidentally walked/stumbled into.

The enclosure should be of a solid nature and have a minimum height of 1.0 metre up to a maximum of 1.2 metres above ground level, and must include a tapping rail. Rope barriers are not usually permitted. The material used should offer good colour contrast from the floor. Light paving should have a dark coloured enclosure and tarmac / dark paving should have a light coloured enclosure. Livery is permitted on the enclosure. However certain types of advertising may require additional planning consent and guidance should be sought from Development Control on (01902) 551155.

Plan

All applications to place Table and Chairs on the highway should be accompanied by a plan at scale 100:1 or 50:1 and will be required to show where it is proposed to place the Tables and Chairs, the enclosure and the nearest obstructions/carriageway.

All applications are subject to public consultation

A form is attached (Appendix A to the application form) which must be completed and displayed at your business in a location that is clearly visible to highway users.

The notice must remain in place for a period of no less than 28 days.