Agenda Item No: **XX**

Cabinet

23 October 2013

Report Title	Review use of software systems (TEN, Local Information System)
Classification	Open
Cabinet Member with Lead Responsibility	Paul Sweet Governance and Performance
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Originating service	Office Of The Chief Executive (OCE)
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1.0 Description of Savings Proposal

Review use of all information/performance management software systems, including TEN, the Local Information System, etc. with the aim of replacing them with a more cost effective alternative, e.g. a sharepoint based system, utilising spreadsheets etc.

2.0 Table Setting out Financial Proposal

2.1 **Total base budget savings**

	Year 2014-2015 £000	Year 2015-2016 £000	Year 2016-2017 £000	Year 2017-2018 £000	Year 2018-2019 £000	5 year total £000's
Total base budget savings	5	0	0	0	0	5

2.2 **Staffing Implication**

	Year 2014-2015 £000	Year 2015-2016 £000	Year 2016-2017 £000	Year 2017-2018 £000	Year 2018-2019 £000	5 year total £000's
Full Time Equivalent (FTE)	0	0	0	0	0	0

3.0 Communications Strategy Implications

3.1 The Communications strategy Implications of this proposal are minimal.

4.0 Corporate Landlord Implication

4.1 The Corporate Landlord Implications of this proposal are none or minimal.

5.0 Customer Implications

5.1 The implications for customers of this proposal represent some risk as detailed below. Internal customers could have a poorer quality of experience. See comments above for proposed links to rationalisation/centralisation review.

6.0 Economic Implications

6.1 The Economic Implications of this proposal are none or minimal.

7.0 Environmental Implications

7.1 The Environmental Implications of this proposal are minimal.

8.0 Equality Implications

8.1 An equalities analysis screening has been completed, there are no or minimal equalities implications; a full analysis is not required.

9.0 Financial Implications

9.1 The Financial Implications in terms of savings and investments are as described in the proposal above.

10.0 Health Implications

10.1 The Health Implications of this proposal are minimal.

11.0 Legal Implications

11.1 The Legal Implications of this proposal are minimal.

12.0 Policy Implications

12.1 The Policy Implications on agreed Council policy are minimal.There is a small risk to the delivery of the corporate priority ‘Delivering a Confident Capable Council’.

13.0 Procurement Implications

13.1 The Procurement Implications of this proposal are minimal, unless new software is required

14.0 Staffing Implications

14.1 The HR Implications of this proposal are minimal.

15.0 Trade Union Implications

15.1 No Implications Recorded.