Agenda Item No: **XX**

Cabinet

23 October 2013

Report Title	Rationalisation of Staffing Levels in Bereavement Services	
Classification	Open	
Cabinet Member with Lead Responsibility	John Reynolds City Services	
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Originating service	Delivery	
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1.0 Description of Savings Proposal

Rationalisation of the existing staffing establishment to enable the remaing staff to have generic roles across the service area.

2.0 Table Setting out Financial Proposal

2.1 **Total base budget savings**

	Year 2014-2015 £000	Year 2015-2016 £000	Year 2016-2017 £000	Year 2017-2018 £000	Year 2018-2019 £000	5 year total £000's
Total base budget savings	0	25	0	0	0	25

2.2 **Staffing Implication**

	Year 2014-2015 £000	Year 2015-2016 £000	Year 2016-2017 £000	Year 2017-2018 £000	Year 2018-2019 £000	5 year total £000's
Full Time Equivalent (FTE)	0	1	0	0	0	1

3.0 Communications Strategy Implications

3.1 The Communications strategy Implications of this proposal are minimal.

4.0 Corporate Landlord Implication

4.1 The Corporate Landlord Implications of this proposal are none or minimal.

5.0 Customer Implications

5.1 The implications for customers of this proposal are minimal.

6.0 Economic Implications

6.1 The Economic Implications of this proposal are none or minimal.

7.0 Environmental Implications

7.1 The Environmental Implications of this proposal are minimal.

8.0 Equality Implications

8.1 An equalities analysis screening has been completed, there are no or minimal equalities implications; a full analysis is not required.

9.0 Financial Implications

9.1 The Financial Implications in terms of savings and investments are as described in the proposal above.

10.0 Health Implications

10.1 The Health Implications of this proposal are minimal

11.0 Legal Implications

11.1 The Legal Implications of this proposal are minimal

12.0 Policy Implications

12.1 The Policy Implications on agreed Council policy are minimal.This proposal supports the delivery of the corporate priority ‘Delivering a Confident Capable Council’.

13.0 Procurement Implications

13.1 The Procurement Implications of this proposal are minimal

14.0 Staffing Implications

14.1 The HR Implications of this proposal are minimal. Reduction may be achieved through voluntary redundancy scheme - or following fair and due process re consultation, selection method etc. inline with Council policy.

15.0 Trade Union Implications

15.1 No Implications Recorded.