

## **Flexible Working Policy**

The opportunity to job-share is part of the Council's Flexible Working Policy.

Flexible Working means any working arrangement that differs from the accepted norm for a particular group of workers.

It includes arrangements such as reduced hours working (including job-sharing), home/teleworking, annual hours working, term-time working and compressed hours working.

If you wish to request a flexible working arrangement, other than job-sharing, please enclose a separate sheet outlining the details and the reasons for your request.

The Council will consider your request should you be appointed to the post.

Approval to work to a flexible arrangement other than job-sharing is not, however, guaranteed.

Applicants requesting flexible working arrangements, including job-sharing, will be treated in the same way as all other applicants, in accordance with the Council's Equal Opportunities Policy Statement.