



Response to Request for Information

Reference FOI 091539
Date 9 September 2015

Collection and Secure Disposal of Waste Electrical and Electronic Equipment

Request:

* Date of the next tender or contract expiry date for the "Collection and Secure Disposal of WEEE" (Waste Electrical and Electronic Equipment)

The Council doesn't have a hardware recycling contract. Wherever possible we reuse the hardware components to support the existing hardware within the council. Usually this leaves us with small amount of hardware for recycling, this is done by requesting quotes from the recycling companies which are normally zero cost to the council due to the age of the equipment.

* Also a copy of the previous successful contract or tender for the collection of redundant I.T

At procurement stage we usually send out request for quotes, it is imperative that the suppliers responding to quotes adhere to the standard T's and C's including the following:

- Official WEEE disposal certificate, quoting serial number, asset tag and description of the items collected.
- Inventory signoff including all certificates.
- Hazardous waste notes for redundant equipment.
- Secure Data Destruction procedures
- Comply to the following regulations:
- Hazardous Waste Regulation 2009
- WEEE Directive – June 2006
- The Environment Act
- Data Protection Act 1998
- Trans-border shipment of IT Waste
- Batteries Directive
- Landfill Directive

* The contact details of the person who deals with this so we can make them aware of the free service and revenue share programmes we offer.

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