



Response to Request for Information

Reference FOI 002598
Date 30 July 2018

Overseas trips

Request:

This is a request for information under the Freedom of Information Act and relates to overseas trips.

From June 2016 to the day this request is processed, I would like to know the number of overseas trips councillors, members of the management team (including the chief executive), and council officers have taken in the course of conducting council business. For each overseas trip, please provide the following information:

1. The date and duration of the overseas trip, as well as the country/city that was visited?
2. The full name, title and position of the councillor/member of management team/council officer who went on the overseas trip?
3. The reason or reasons why the councillor/member of management team/council officer went on the overseas trip?
4. The cost of the overseas trip (please provide a breakdown of travel costs, accommodation costs and expenses etc.)?
5. Please state whether the council met the costs of the overseas trip, or whether an individual, group, company, consortium, charity or another organisation met the costs?
6. Please provide the full name of the individual, group, company, charity or organisation that met the costs. If it is a group or consortium, please state who or what composes the group or consortium?

[In response to your request, please find our response below:](#)

*Please note:

The City of Wolverhampton only discloses individual names in respect of the top tiers of its management structures. To advise and assist you under Section 16 of the Freedom of Information Act please find below copy of structure chart:

<http://www.wolverhampton.gov.uk/CHttpHandler.ashx?id=10485&p=0>

[NOT PROTECTIVELY MARKED]

| Date of visit | Duration | Destination | Title / Position | Reason | Travel £ | Accommodation £ | Expenses £ | Who met the costs | Net expense to the Council £ |
|----------------------------|----------------------|-------------------|-----------------------------------|---|-------------|--------------------|---------------|--|--|
| 9-10 November 2017 | 2 days | Kristiansand | Development Officer | Gen Y City workshop | 319.14 | 114.00 | 45.99 | All costs are met by the EU funded URBACT Gen Y City project. Any gaps in costs are unknown as arrangements were made by URBACT Gen Y City project directly. This is inclusive of VAT. | |
| 9-10 November 2017 | 2 days | Kristiansand | Graduate Trainee | Gen Y City workshop | 319.14 | 114.00 | 45.99 | | |
| 11-12 July 2017 | 2 days | Bologna | Development Officer | Gen Y City workshop | 290.00 | 219.00 | 133.64 | | |
| 21-22 September 2017 | 2 days | Nantes | Head of Local Economy | Gen Y City workshop | 166.96 | 323.67 | 12.29 | | |
| 21-22 September 2017 | 2 days | Nantes | Learning Technology Team | Gen Y City workshop | 123.04 | 215.00 | | | |
| 11-Nov-17 | 2 days | Brussels | Development Officer | International Urban Cooperation workshop | 558.79 | | 26.60 | All costs are met by the EU funded International Urban Cooperation project. This is inclusive of VAT | Nil |
| 6-7 December 2017 | 2 days | Poznan | Service Development Manager | Gen Y City workshop | | | | Costs paid by lead body Poznan so not known but met by the EU funded URBACT Gen Y City project. | Nil |
| 18-19 April 2018 | 2 days | Poznan | Development Officer | Gen Y City workshop | 63.38 | 172.00 | | All costs are met by the EU funded URBACT Gen Y City project. Any gaps in costs are unknowns as arrangements were made by URBACT Gen Y City project directly. This is inclusive of VAT | Nil |
| 23-24 May 2018 | 2 day residential | Copenhagen | Strategic Director, People | This relates to part of a leadership development programme and the programme itself is fully funded by the Local Government Association. However, the cost of travel relating to this trip was funded by the Council. | 193.16 | | 44.47 | The programme itself is fully funded by the Local Government Association. However, the cost of travel relating to this trip was funded by the Council. | 237.63 |
| 12-16 March 2018 | 5 days | Cannes, France | Leader | Visit to MIPIM International Property Convention, as part of the West Midlands delegation, to attract investment into the city | 550.00 | 2,108.00 | 146.05 | Accommodation and expenses costs for Cannes (MIPIM) visit inc. VAT | 11,199.16 |
| 12-16 March 2018 | 5 days | Cannes, France | Managing Director | Visit to MIPIM International Property Convention, as part of the West Midlands delegation, to attract investment into the city | 550.00 | 2,108.00 | 134.60 | | |
| 12-16 March 2018 | 5 days | Cannes, France | Deputy Managing Director | Visit to MIPIM International Property Convention, as part of the West Midlands delegation, to attract investment into the city | 550.00 | 2,108.00 | 232.60 | | |

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|----------------------------|---------|-------------------|---|---|--------|---------------------------------|------------------------------------|---|-----|
| 12-16 March 2018 | 5 days | Cannes, France | City Investment Manager | Visit to MIPIM International Property Convention, as part of the West Midlands delegation, to attract investment into the city | 550.00 | 2,032.91 | 129.00 | | |
| 27 Sept - 30 Sept 17 | 4 days | Italy | Adult Education Wolverhampton Tutor | To facilitate student work placements as part of the Erasmus+ Programme | 294.51 | 235 Euros @ 0.8772 = £206.14 | 325 Euros @ .8772= £285.09 | 100% costs funded by the Erasmus project no net cost to the authority | Nil |
| 21 Oct- 26 Oct 17 | 6 days | Italy | Adult Education Wolverhampton Tutor | To facilitate student work placements as part of the Erasmus+ Programme | 383.61 | 365 Euros @ 0.8954 = £326.82 | 475 Euros @ 0.8954 = £425.32 | 100% costs funded by the Erasmus project no net cost to the authority | Nil |
| 16 Feb - 22 Feb 18 | 7 days | Italy | Adult Education Wolverhampton Tutor | To facilitate student work placements as part of the Erasmus+ Programme | 323.99 | 413 Euros @ 0.8867 = £366.21 | 567 Euros @ 0.8867 = £502.67 | 100% costs funded by the Erasmus project no net cost to the authority | Nil |
| 10 Apr - 14 April 18 | 5 night | Italy | Adult Education Wolverhampton Tutor | To facilitate student work placements as part of the Erasmus+ Programme | 206.20 | 350 Euros @ 0.8711 = £304.89 | 350 Euros @ 0.8711 = £304.89 | 100% costs funded by the Erasmus project no net cost to the authority | Nil |
| 27 May - 2nd June 18 | 7 days | Italy | Adult Education Wolverhampton Tutor | To facilitate student work placements as part of the Erasmus+ Programme | 432.72 | 444 Euros @ 0.8774 = £389.57 | 536 Euros @ 0.8774 = £470.29 | 100% costs funded by the Erasmus project no net cost to the authority | Nil |
| 22 June - 27 June 18 | 6 days | Italy | Adult Education Wolverhampton Tutor | To facilitate student work placements as part of the Erasmus+ Programme | 321.98 | 302 Euros @ 0.878 = £265.16 | 538 Euros @ 0.878 = £472.36 | 100% costs funded by the Erasmus project no net cost to the authority | Nil |