



MAYOR OF
WOLVERHAMPTON

Title: The Mayor of Wolverhampton's Charitable Fund Annual Report

Author: Tim Clark, Civic Support Manager

Date: 15 October 2023

Registered charity number: 1180065

1.0 Annual Report 1 April 2022 - 30 June 2023

1.1 The purpose of this report is to provide an annual summary of the objectives of the charity as set out in the governing document.

2.0 Trustees, Terms of Office and Signatories



The Mayor of Wolverhampton
Councillor Sandra Samuels OBE (Chair)

Term of Office:
From 19 May 2021



The Deputy Mayor of Wolverhampton
Councillor Dr Michael Hardacre (Vice Chair)

Term of Office:
From 18 May 2022



The Retired Mayor of Wolverhampton
Councillor Greg Brackenridge

Term of Office:
From 15 May 2019



Claire Nye
Director of Finance

Term of Office:
From 19 September 2018



Tracey Christie
Head of Legal

Term of Office:
From 19 September 2018

3.0 Structure, Governance and Management

- 3.1 Type of governing document - Trust Deed adopted by the Trustees on 19 September 2018.
- 3.2 How the charity is constituted – Trust
- 3.3 All decisions are made by Trustees via Board and E-sign off if there is an urgent need for approvals.
- 3.4 Management and administrative tasks are carried out by:

Name	Role
Tim Clark	Civic Support Manager
Zac Wells	Administrative Support

4.0 Trustee Selection Methods

- 4.1 Trustees are appointed or re-appointed annually after the Annual Meeting of City of Wolverhampton Council at which the Mayor and Deputy Mayor are elected.
- 4.2 Each year the Mayor, Deputy Mayor and the retiring Mayor are appointed as Trustees, as are the City Council’s Director of Finance and Head of Legal Services.
- 4.3 The Trustees elect the Chair (The Mayor) of the Trust Board at the first Trust Board meeting following Annual Council.

5.0 Objectives and Chosen Charities

- 5.1 The purpose of the Trust is to collect and distribute charitable donations for the benefit of the residents of the City of Wolverhampton as the Trustees shall decide.
- 5.2 Each year the Mayor of Wolverhampton nominates a charity or charities for whom fundraising activities are carried out during the year to meet a specified purpose for the benefit of the residents of Wolverhampton.
- 5.3 The Mayor of Wolverhampton chose the following three charities for 2022/2023: -
- African Caribbean Community Initiative (ACCI)
 - Compton Care
 - Wolverhampton Sickle Cell Care and Activity Centre

6.0 Objectives and activities for the public benefit

- 6.1 The objectives of the trust are to collect and raise money to support charitable causes for that benefit of the residents of the City of Wolverhampton. The trustees confirm that they have referred to the guidance contained in the Charity Commission's guidance on public benefit when reviewing the Trust's aims and objectives and in planning future activities. In particular, the trustees consider how planned activities will contribute to the aims and objectives they have set.
- 6.2 The trust carries out these objectives through holding fund raising events throughout the year and through donations from employees at the City of Wolverhampton Council and providing grants to projects that seek to support the sick, young and elderly.
- 6.3 The activities that were undertaken during the year are listed below in paragraph 7.0 below.
- 6.4 Our objectives and funding limit the services we provide to the residents of the city of Wolverhampton. Each year the resident Mayor will nominate various charities for which annual fundraising activities will take place. The main areas of charitable activities vary according to the nominated charity and their aims and objectives.

7.0 Fundraising Activities 2022-2023

- 18 May 2022 – Mayoral Inauguration Raffle
- 25 June 2022 - Armed Forces Day Tombola
- 28 October 2022 – 'Dare to Dream – An Evening with Cllr Sandra Samuels OBE'
- 7 December 2022 - Christmas Jumper Full Council Evening
- 23 February 2023 – Mayoral Quiz Night
- Various dates December 2022 - Online Charity Auction via eBay
- Various Dates April 2023 - King's Coronation Raffle

8.0 Grant Awards

- 8.1 Trustees approved a grant of £1,000 following a successful application to the fund from 'Women of Wolverhampton'.
- 8.2 Proceeds of the Mayor of Wolverhampton's 2022-23 fundraising year - Trustees approved three grant awards for the Mayor's chosen charities:

Recipient	Amount
African Caribbean Community Initiative (ACCI)	£3,858.92
Compton Care	£3,858.92
Wolverhampton Sickle Cell Care and Activity Centre	£3,858.92

9.0 Finance

- 9.1 All cash balances from fundraising activities and donations are held as unrestricted funds. These funds are held in a deposit account for the purpose of donations to the Mayor's chosen charities.
- 9.2 We do not have a policy of holding a minimum reserve in the deposit account, other than to not go into deficit.

10.0 Investments

- 10.1 Funds are invested in the following endowment investment funds which pay out regular dividends: -
- COIF Charities Ethical Investment Fund
 - COIF Charities Fixed Interest Fund

11.0 Financial Report

- 11.1 Please refer to the financial accounts for 2022/2023 which will be published on the Mayoral Charity website.