

City of Wolverhampton Council

Council Tax Certificate for a person to be disregarded on the grounds of Severe Mental Impairment

1	For office use only	PIN	PRN
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Details of person to be disregarded

Title	First Name(s)	Surname/Family Name
Address		
	Post Code	

2 Doctor's Certificate:

To Be Completed By a Registered Medical Practitioner	CT64
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Please ensure that parts A and D below are completed.
 Where appropriate please also complete parts B and C.
 *Please delete as appropriate

A. I certify that in my opinion the person named above **is / is not*** suffering from severe mental impairment for the purposes of the Local Government Finance Act 1992.

B. If applicable, is the applicant's condition congenital? **Yes / No***

C. If your answer to B is 'No' from what date do you consider the person to have been severely mentally impaired?

Day		Month		Year	

D. Doctor's Signature

Doctor's Name (Block Capital)

Surgery/Hospital/Address

.....

Date Telephone

3 When completed, please return this form to:	Official Stamp
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<p>By Post:</p> <p style="margin-left: 20px;">The Revenues and Benefits Service Wolverhampton City Council PO Box 250 Wolverhampton WV2 1AX</p> <p>By Email: ctax.billing@wolverhampton.gov.uk.</p>	
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The Council is under a duty to protect the public funds it administers, and to this end may use the information you have provided on this form for the prevention and detection of fraud. It may also share this information with other bodies responsible for auditing or administering public funds for these purposes. For more information visit Fair Processing Notice Data Matching available at <http://www.wolverhampton.gov.uk/article/3060/Fair-Processing-Notice-Data-Matching> or For more information please visit the City of Wolverhampton website and search 'Fair Processing Notice Data Matching'.

Households that include people suffering from severe mental impairment, including those with Alzheimer's or Parkinson's disease, those who have suffered a stroke, those with severe learning difficulties and those who have suffered such impairment as a result of injury, may be entitled to a council tax discount or exemption.

To give rise to a reduction, there has to be

“a severe impairment of intelligence and social functioning (however caused) which appears to be permanent”.

and entitlement to at least one of a number of qualifying benefits.

The definition is not the same as the definition of “severe mental impairment” in the Mental Health Act 1983 and being classified as severely mentally impaired for the council tax purposes does not affect the right to vote or to be included in the electoral register, which is compiled separately.

The applicant (or person acting on his/her behalf) will pass a certificate to a general practitioner or other registered medical practitioner with knowledge of the applicant for completion.

A decision about the presence of severe mental impairment will, in all cases, depend on the doctor's clinical judgment as to whether the applicant meets these criteria.

If a doctor is uncertain whether an applicant's intelligence and social functioning are such as to constitute severe mental impairment, he may wish to seek information and advice from the appropriate medical colleagues or from colleagues in other professions, or from carers who may be able to help with information based on their knowledge of the applicant.

If, after such consultation, a doctor is still uncertain as to whether the applicant is severely mentally impaired, he or she should not sign the certificate.

The certificate will need to be returned to the applicant so it can be sent back with the application form.

Please note that a charge cannot be made for this:

<https://www.bma.org.uk/advice/employment/fees/certificates-no-charge>

The doctor may retain a copy of the certificate.