



# Transport policy statement for learners aged 16-19 in further education Summary in Easy Read

2021/2022

# Introduction



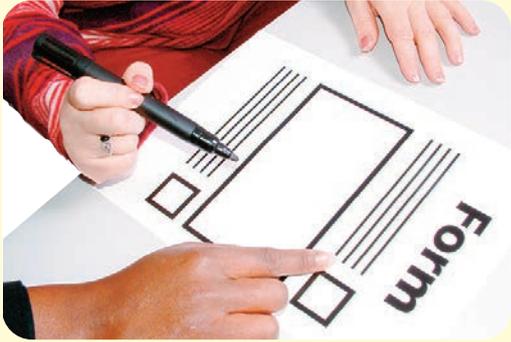
This document is to help you understand what help you can get to travel to school, 6th form, college or a training centre.



The travel assistance and help with costs is for some young people with additional needs aged between 16 and 25.



Councils do not have to help young people with travel to school, college, training or social care once they are of sixth form age (this means year 12 and above) but they have to let you know what help you may be able to get.



If you are carrying on in education post 16 you must reapply for travel support even if you have had help to get to school.



We also have an All Age Travel Assistance Policy which can also tell you what help you may be able to get.



We want to help children, young people and adults be as independent as they can be. We will work together to make this happen in a way that is right for them.



We will make sure that people are safe and protected from harm.

# Transport & Travel Support



Wolverhampton has lots of public transport available like buses, trains and the metro.



Transport for  
**West Midlands**

## **16-18 Photocard**

Travel for West Midlands (TfWM) provide help with travel tickets for young people in Wolverhampton.



16 to 18 year olds going to school, college or a training centre can get a free 16-18 photocard which lets them buy half price tickets and passes for buses, trams and trains in the West Midlands.

To find out more about this visit TfWM Website:

**[www.wmnetwork.co.uk/tickets](http://www.wmnetwork.co.uk/tickets)**

Or telephone them on: **0345 303 6760**



Other bus and train companies may have other offers. You can find these by looking at their websites or using the website link: [www.wmnetwork.co.uk/tickets-and-passes/child](http://www.wmnetwork.co.uk/tickets-and-passes/child)



### **Young People mTicket**

National Express West Midlands have an app that allows you to quickly download bus tickets to your mobile phone at any time or place.

Details of the Young People mTicket are available on the National Express West Midlands website:

<https://nxbus.co.uk/travelcards/results/west-midlands>



Express West Midlands website:  
<https://nxbus.co.uk/travelcards/results/west-midlands>



Tickets can also be purchased from many newsagents in Wolverhampton.

A list of these are available to the national express website: <https://nxbus.co.uk/west-midlands/contact-us/travelcard-agents>



## Disabled Persons Free Travel Pass

Disabled young people (who are eligible and meet the criteria) can travel for free by bus anywhere in England during off peak times with the Disabled Persons Free Travel Pass. They can also use the pass to travel on local trains and metro during off peak times.

Off Peak times are between 9.30am and 11.00pm Monday to Friday, all day at weekends and on public holidays.

If they need to travel before 9:30am they can purchase a £1 single-fare ticket on all National Express buses or an add on ticket can be purchased.

For information on how to apply visit:

**[www.wmnetwork.co.uk/tickets-and-passes/disabled-persons-pass](http://www.wmnetwork.co.uk/tickets-and-passes/disabled-persons-pass)**

Or telephone **0345 303 6760**

# Transport & Travel Support



## Active Travel Options

TfWM would like young people to cycle or walk where possible.

This is a great way to stay healthy and help the environment.

TfWM have information on safe cycling and walking on their website:

**<https://wmnetwork.co.uk/ways-to-travel/cycling>**



**DRIVER, PLEASE LET ME  
KNOW WHEN WE GET TO:**

## Accessibility Products

TfWM can provide items to help you make a journey and stay safe such as emergency contact cards, assistance cards, access guides etc.

To learn more about this visit:  
**[www.networkwestmidlands.com/information-for/transport-accessibility/accessibility-products/](http://www.networkwestmidlands.com/information-for/transport-accessibility/accessibility-products/)**



## Internet Journey Planner

The WMNetwork website has a journey planner which lets you see which public transport routes you would need to use to get to school, college or training centre.



## On the move, Netnav, Net Wm and Walkit Apps

These apps help you find nearby bus, train and metro stops and let you know the times they are due.



## SMS

SMS TextTime lets you know timetable updates about local buses and when the next bus will arrive at your stop.



## Social Media

You can follow NetworkWest Midlands **@networkwm** on Twitter or Facebook for information about changes to public transport.



## Tackling crime and anti-social behaviour

The Safer Travel Partnership helps to make travel on public transport safer. They can help you learn as to stay safe when travelling.

They have a passenger Code of Practice, which tells you how you should behave:  
**<https://wmnetwork.co.uk/ways-to-travel/travelling-safely/safer-travel-passenger-code-of-conduct>**



## **TfWM Youth Forum**

12 to 24-year olds can join the TfWM Youth Forum if they are interested in all things transport related in the West Midlands.

The forum meets once a term on a Saturday morning and learn about how trams trains and buses run. All young people in the West Midlands can join and help shape the future on transport in the area.

To find out more please visit:  
**<https://wmnetwork.co.uk/information-for/young-people/tfwm-youth-forum>**

# Travel Support from Schools and colleges

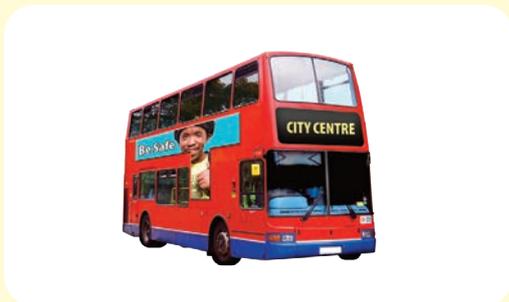


Some schools in Wolverhampton may offer free transport for students to move between schools, if they have lessons at different places.

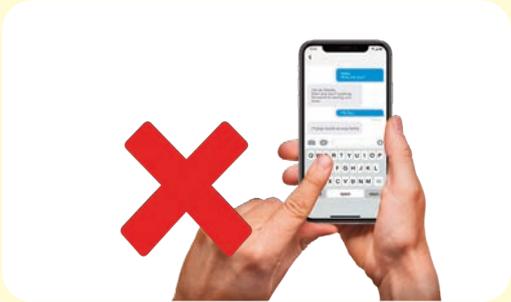
## School Travel Plans



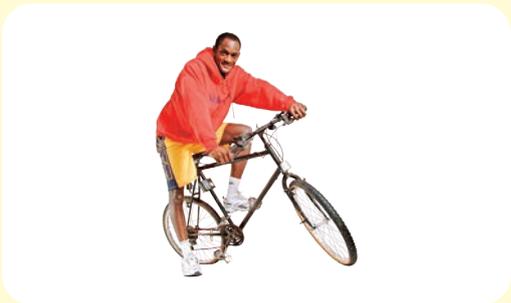
Most schools in Wolverhampton have a school travel plan. These look at how to make travel to school safer and getting people to use cars less.



The plans will also look at how to get more children and young people walking, cycling and using public transport.

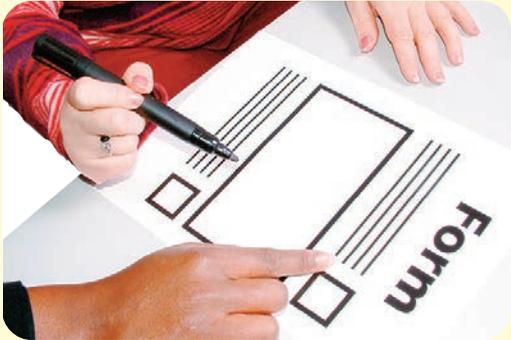


Secondary schools will also have information for new drivers about using mobile phones whilst traveling.



Cycle training will also be available in secondary schools.

# City of Wolverhampton College – Student Services



If you know you are going to City of Wolverhampton College, you should make an application for travel support as soon as possible.



Application forms are available from July.



For more information please email: [mail@wolvcoll.ac.uk](mailto:mail@wolvcoll.ac.uk)

# Connexions Wolverhampton



Connexions Wolverhampton has internet access available in the Civic Centre for young people to use to search for travel options; help can also be provided to use the internet.



Connexions can also help with the cost of travel to connexions, training, school and college, if their family does not have much money.



During your last year at school, Connexions will produce a Career Pathway Plan.

For pupils with EHCPs these identify learning needs and help they will need to get to school, college or training.



For more information please visit:  
**<http://www.wolvesworkbox.com/learner/>**



Where to find Connexions:  
Wolverhampton Connexions,  
Civic Centre,  
St. Peter's Square,  
Wolverhampton  
WV1 1SH.

Telephone: **01902 554499**

Facebook: **search  
Connexions Wolverhampton**

# Additional Information for help paying for travel



Details of options to help you pay for travel costs are available on the government website:

**[www.gov.uk/browse/education/student-finance](http://www.gov.uk/browse/education/student-finance)**



## **The 16-19 Bursary Fund**

A bursary scheme which pays £1200 per year to help with costs for the most vulnerable 16-19 year olds in full time education.



## **School / college hardship bursary fund**

Money may be available to help pay for transport, books and other items

To find out whether you can claim this award you need to contact your school/college direct to see if you are eligible.



## **Young Parents/ Care to Learn**

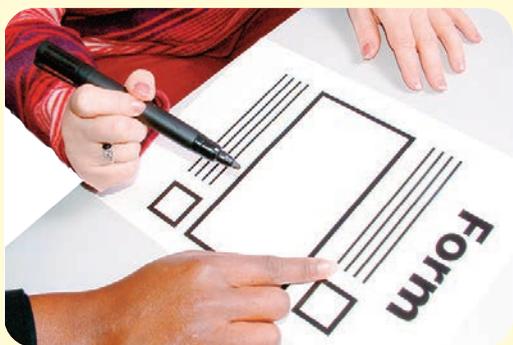
If you are a young parent under 20 years you can get help with childcare and travel costs while you are learning. For more information about this visit:

**[www.gov.uk/care-to-learn/how-to-claim](http://www.gov.uk/care-to-learn/how-to-claim)**

# Discretionary Learner Support



Learner Support funding may be available to young people aged 19 in further education if their family does not have much money.



Applications for learner support can be made to your college or training provider.

The money can help with:

- Somewhere to live
- Travel
- Book and equipment
- Childcare



Call **0800 121 8989** or visit **[www.gov.uk/discretionary-learner-support](http://www.gov.uk/discretionary-learner-support)** for more information.

# Support from the City of Wolverhampton Council



Councils do not have to help young people with travel to school, college, training or social care once they are of sixth form age (this means year 12 and above).



Some young people going to colleges, sixth form or training may get travel assistance in certain cases. This could be that they would not be able to continue with their learning if they did not get help.



To get help, they must live in the city of Wolverhampton



To get help, they must go to the nearest school, college or training centre that is right for them.



To get help, they must be aged 16 to 19 or have started the course they are on before their 19th birthday.



To get help, they must go to college, sixth form or training for more than 15 hours each week.



To get help, they must be able to show they cannot get to college, sixth form or training centre any other way.



They must be willing to pay some money towards the cost of their transport. If they are able to have transport, they will have to pay £600 a year or £300 if their family does not earn much money.

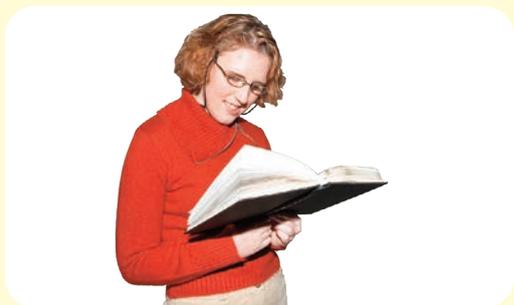


The Council will check that transport is still needed every year.



Transport will normally only be provided at the start and end of the school, college or training centre day. You may be able to travel at other times in certain cases.

# Adult Learners age 19 to 25



The Council wants to help young adults to carry on learning to become more independent, if they want to.



Most young adults should be able to get to where they learn without help from the Council. We may provide help in certain cases when there are extra support needs.



When deciding if they need help the Council will look at the young person's age, ability, needs and how difficult it is to get to their place of learning.



To get help, they must live in the City of Wolverhampton.



To get help, they must go to the nearest college, sixth form or training centre that is right for them.



They must be able to show they cannot get to their place of learning any other way.



Help may also not be given if it would be possible for them to use the higher rate mobility component of their personal independence payment or their 'motability' vehicle.

# Travel Training



Independent travel training can be arranged. This can help children, young people and adults to travel safely and independently.

All qualifying post 16 students will be individually assessed for travel training. If travel training is right for them they will receive training to develop life skills and travel independently on public transport and issued with a travel pass.

# Apprenticeships



The City of Wolverhampton Council does not offer any travel assistance to apprenticeships or traineeships. For more information please contact your training provider or work placement.



For additional information on apprenticeships please visit:  
**[www.gov.uk/government/publications/a-guide-to-apprenticeships](http://www.gov.uk/government/publications/a-guide-to-apprenticeships)**

# Those not in education, employment or training



The Council does not offer any travel assistance for individuals that are Not in Education, Employment, or Training

Bus companies offer travel passes and other choices and should be contacted directly for further information:

**[www.networkwestmidlands.com/tickets-and-passes](http://www.networkwestmidlands.com/tickets-and-passes)**



## Workwise

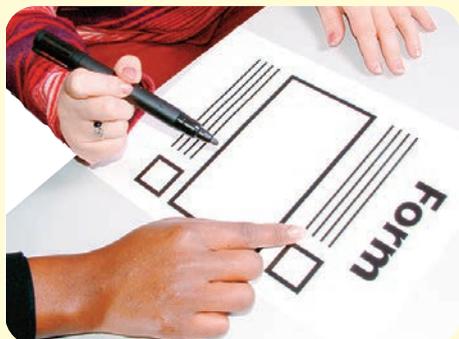
Workwise offers travel assistance to some jobseekers and apprentices who have started a new job by offering a 50% discount off the full-cost purchase price of travel passes for up to 3 months.

The scheme can also help those who are currently working and are increasing their working hours to 16 or more per week.

For more information and how to apply please visit:

**[www.networkwestmidlands.com/tickets-and-passes/jobseekers](http://www.networkwestmidlands.com/tickets-and-passes/jobseekers)**

# Applying for travel assistance



You will need to fill in a form online or print a copy and send it back to us. You might also need to send us information like hospital letters. We will contact you if we have any questions or need more information.



Application forms can be found on the Council website at:  
[www.wolverhampton.gov.uk/travel-offer](http://www.wolverhampton.gov.uk/travel-offer)



Please let us know if you need help and contact the Travel Unit:

By email: **travelunit@wolverhampton.gov.uk**

By phone: **01902 554881**



When waiting for a decision, it is expected that parents and carers get their children to school safely. We will write to you and let you know what the decision is.

# Appeals



If a young person, their family or carers do not agree with the home to school travel assistance they have been offered they can tell us.

The Council will look at the plan and may change it or keep it the same.



The Council will look at the plan and may change it or keep it the same.



If the young person, family member or carer are still not happy, they can tell an independent panel why that is.

The panel is independent because none of its members would have helped make the original decision.

The panel will decide if the Council made the right decision and decide if the plan is kept the same or changed.

# Applying for travel assistance



To find out more on how to make an appeal for home to school travel assistance please visit: [www.wolverhampton.gov.uk/travel-offer](http://www.wolverhampton.gov.uk/travel-offer)



Or contact the Travel Unit:

By phone: **01902 554881**

By email: **travelunit@wolverhampton.gov.uk**



The full version of this document is called 'Transport policy statement for learners aged 16-19 in further education' and can be found at [www.wolverhampton.gov.uk/travel-assistance](http://www.wolverhampton.gov.uk/travel-assistance)

If you require assistance or need this information in large print, Braille, audio/CD or in another language, please use the contact details below.

**By email:** [travelunit@wolverhampton.gov.uk](mailto:travelunit@wolverhampton.gov.uk)

**By phone:** 01902 554881

**wolverhampton.gov.uk** 01902 551155

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City of Wolverhampton Council, Civic Centre, St. Peter's Square, Wolverhampton WV1 1SH