

## SUPPLEMENTARY INFORMATION FORM

APPLICATION FOR A RECEPTION YEAR GROUP AT ST LUKE'S CHURCH OF ENGLAND VOLUNTARY AIDED PRIMARY SCHOOL IN WOLVERHAMPTON – SEPTEMBER 2021

## SECTION 1 (TO BE COMPLETED BY THE PARENT/CARER)

Child's Surname: (Family Name)	
Child's Forename(s)	
Date of Birth of Child:	
Address of Child: (Normal place of residence for majority of week)	
Name of Parent/Carer:	

I am the parent/carer of the above named child and am in the process of applying for a place for my child in Reception Year at **St Luke's Church of England Aided Primary School**.

In support of my application, and in accordance with the published criteria for the School, I wish to demonstrate the **family's commitment to the life, work and witness of our faith**. Therefore, I have asked my vicar/Minister/faith leader if he/she would complete section 2 of this form.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

## SECTION 2 (TO BE COMPLETED BY THE VICAR/MINISTER/FAITH LEADER)

Name of Place of Worship:	
Location of Place of Worship:	
Name of Vicar/Minister/Faith Leader	

In support of this application, I offer the following comments in respect of the family's commitment to faith and religious affiliation. (PLEASE SEE OVERLEAF FOR CATEGORY 3 ADMISSIONS CRITERIA inc. COVID-19 variation) Continue on another sheet if more space is required.

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Signed: \_\_\_\_\_

Print Name: \_\_\_\_\_

Date: \_\_\_\_\_

This form should be returned directly to:

**The Head Teacher**  
**St Luke's C of E Aided Primary School**  
**Park St South**  
**Wolverhampton**  
**WV2 3AE**

**NB Completion of this form does not guarantee a place at the named school**  
**Your application will only be considered if you have also named the school**  
**on a local authority application form.**

Please validate the application with the stamp of your faith organisation/provide a letterhead.

**SUPPLEMENTARY INFORMATION FORM**

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*These notes are to assist Faith Leaders in their supporting comments. Parents should ensure they consult the full Admissions Policy which can be found in 'LA Starting School in Wolverhampton' booklet which is published in electronic format on the City Council website and is available as a hard copy to parents on request without charge OR by visiting <https://www.stlukesprimary.co.uk/admission-arrangements>*

*Copy of Criteria for families applying for a place under category 3 of the admissions criteria.*

3. *Those children showing strength of support from a faith leader which demonstrates their family commitment to the life, work and witness of their particular faith. This will be measured by;*
- i. Comment/evidence regarding frequency of visits to the place of worship - **must be indicated as additional information on Supplementary Information Form***
  - ii. involvement in the worshipping activities of the place of worship – **must be indicated as additional information on Supplementary Information Form***
  - i. number of years the family has been worshipping at present and previous place of worship - **must be indicated as additional information on Supplementary Information Form***

*Information should be supplied on the **SUPPLEMENTARY INFORMATION FORM FOR APPLICATION FOR A RECEPTION YEAR GROUP AT A CHURCH OF ENGLAND VOLUNTARY AIDED PRIMARY SCHOOL IN WOLVERHAMPTON**. In order to be excepted by the Governors **all** sections of this form should be completed and signed by both parent/carer and Vicar/Minister/Faith Leader. It should be validated with the faith organisations stamp or headed paperwork and returned directly to the Head Teacher.*

*Supplementary Information Forms will be graded from A to C by a representative group from the Governing Body. Grade A applications will then be ranked above grade B applications; tie breaker criteria will apply **within** each group*

- A. Significant strength of support from a faith leader which demonstrates their family commitment to the life, work and witness of their particular faith*
- B. Minimal strength of support from a faith leader which demonstrates their family commitment to the life, work and witness of their particular faith*
- C. No evidence/incomplete form: these will be ranked within category 4.*

*Variation to policy October 2020 in light of Covid-19: In the event that during the period specified for attendance at worship the church [or, in relation to those of other faiths, relevant place of worship] has been closed for public worship and has not provided alternative premises for that worship, the requirements of these [admissions] arrangements in relation to attendance will only apply to the period when the church [or in relation to those of other faiths, relevant place of worship] or alternative premises have been available for public worship.*

*This means parents/carers will not be penalised for any period of time the place of worship was closed for public worship due to Covid-19 restrictions.*