

C. Action Plan Monitor | Service Improvement

Action Reference Number	Action Description	Key Asset Management Strategy Objective	SMART Objective	Key Milestones				Update as at Sept 2019	Accountability	Resource Implications
				2018/19	2019/20	2020/21	2021/22			
Existing SAP Actions										
C1	Support rationalisation of Wolverhampton Homes portfolio - including development of HQ building	To provide the right property, fit for purpose, in the right place, to meet current service needs and plans for the future	By March 2020 relocate Wolverhampton Homes HQ from it's current location to approved new location	Develop business case for relocation of Wolverhampton Homes HQ Agree and seek approval for new location for Wolverhampton Homes HQ	Commence physical works and relocate to new location			Wolverhampton Homes HQ now relocated and have dispersed into their existing portfolio (Low Hill Area Office, Bilston Town Hall and Tarmac Road).	Corporate Landlord Service Wolverhampton Homes	Internal and External Resource
C2	Relocation of Youth Offending Team and Looked After Children services	To provide the right property, fit for purpose, in the right place, to meet current service needs and plans for the future	By March 2019 relocate both services to either a shared site or individual sites	Identify new location(s) and seek approval to proceed Undertake required physical adaptations and relocate services	Progress the disposal of Beldray to support the Council's disposal programme	Progress the disposal of Beckminster to support the Council's disposal programme		Beldray vacant and is due for disposal during 2019/20. Relocation of YOT to be completed by March 2020. Disposal of Beckminster House to be completed in 2020/21.	Corporate Landlord Service Childrens Services	Internal Resource
C3	Review of Community Facilities - including Community Centres, Community Hubs, Bilston Town Hall, etc	To provide the right property, fit for purpose, in the right place, to meet current service needs and plans for the future	By March 2019 review services delivered from community buildings, to understand net cost and enhance the offering to communities	Completion of net cost analysis Review of occupation and associated service level agreements with community organisations	Complete the Community Association leases			Community Association leases are in the process of being finalised formalising a 50% running cost contribution from each CA. Community Centres are being considered as part of the Asset Challenge process	Corporate Landlord Service	Internal and External Resource
C4	Future use of former Dudley Road School	To plan and manage property as a corporate resource for the benefit of the people of the City of Wolverhampton	By March 2019 finalise proposals for the future of former Dudley Road School	Feasibility study of available options for the future use of Dudley Road School Continue working with existing occupiers, in support of their development proposals Seek approval for option for future use of Dudley Road School				Former Dudley Road School currently under development by community group on short 'milestone' lease. Further consideration is being given to the long term lease which will necessitate the achievement of grant funding from any interested parties. Current long-term plan is for long-term lease or community asset transfer.	Coporate Landlord Service	Internal and External Resource

C5	Future use of former Parkfields School	To plan and manage property as a corporate resource for the benefit of the people of the City of Wolverhampton	By March 2019 finalise proposals for the future of former Parkfields School	Develop business case and seek approval to redevelop the vacant part of former Parkfields School site for housing development Seek external grant funding for ground remediation and demolitions Identify relocation option for the Education Library Service Support Education services in maximising	As per 2018/19 milestones	Demolish vacant parts of the site for future development		WV Living have submitted a LEP Funding application to develop part of the site for housing. Special Education Needs Service are reviewing future PRU provision across the estate and this will determine how much space is required from the Parkfield Site.	Corporate Landlord Service	Internal Resource
C6	Support relocation of Meals Service and Central Youth Theatre from former Stowheath Day Training Centre	To plan and manage property as a corporate resource for the benefit of the people of the City of Wolverhampton	By June 2019 identify relocation options and relocate services to release the current location for disposal	Identify relocation options Seek approval for agreed relocation option(s) for each service		Relocate services to new location(s)	Dispose of asset	Meal on Wheels service currently being reviewed by Head of Facilities Management for alternate delivery models. Central Youth Theatre is being assisted to relocate from Stowheath. Both parties to be vacated from asset by March 2021. Asset to be disposed of during 2021-22	Corporate Landlord Service	Internal Resource
New SAP Actions										
C7	Support Children's Services on identifying a suitable base for House Project	To provide the right property, fit for purpose, in the right place, to meet current service needs and plans for the future	By March 2020 identify and relocate the House Project into a fit for purpose building to enable the House Project to independently operate		Undertake an asset option appraisal for identifying a suitable asset for the House Project and provide regular updates to the Steering Group			A number of options are currently being considered and costed. Consideration is also being given to collaboration with public sector partners and their asset portfolios.	House Project Steering Group	Internal
C8	Identify Council owned assets that may lend themselves to residential conversion. An option appraisal is underway for Bond House	To plan and manage property as a corporate resource for the benefit of the people of the City of Wolverhampton	By March 2020 complete option appraisal on Bond House with regards to potential office conversion to apartments		Complete the option appraisal on Bond House and explore other opportunities			Regular reports are presented to Corporate Landlord Board on the option of residential conversion	Corporate Landlord Board	Internal and External Resource