

**Wolverhampton Community Trigger - request for a case review:
INDIVIDUAL**

I am requesting a case review because I believe I have been a victim of anti-social behaviour (ASB)/hate crime and I am not satisfied with the action that has been taken by an agency/agencies in response to my complaints.

Details of person requesting the case review:

Name of person requesting the case review	
Address	
Telephone number	
Email address	

If you are making this request on behalf of another person please complete the section below:

Name of person on whose behalf this application is made	
Their address	
Their telephone number	
Their email address	
Your relationship to applicant, eg, relative, carer, Councillor or MP	
Does this person know that you have made the request for Community Trigger case review (please tick)?	Yes <input type="checkbox"/> No <input type="checkbox"/>

In order for us to determine if you meet the threshold for a case review we need to have details of the incidents (there must be at least 3) that you have reported - please complete below:

	Description of ASB/hate crime	How did this make you feel?	Which agency did you report this to?	What date did you report this on?
Incident 1				
Incident 2				
Incident 3				

What are you hoping for from this review?

.....

.....

.....

Have you made a formal complaint through the Complaints' Procedure of the organisation to whom you made the complaint? Yes No

If the answer is yes, we will hold this request on file until this process is complete and ask you if you still wish the request for a case review to be considered.

To enable us to review your case, it is necessary for us to contact other agencies who have been involved. Please sign below to authorise agencies to share information about your case.

Signature Date

Thank you for providing this information. We will send you a letter within 3 working days to acknowledge your request.

The Safer Wolverhampton Partnership

**When completed, please return this form to:
Wolverhampton ASB Team, 29 Market Street, Wolverhampton, WV1 3AG**