**Risk Assessment**

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| **Assessment for**: **Child that requires support with personal hygiene** | **Completed by**: | | | | **Date:** | | **Date for review**: |
| **Factor / Hazard: Child that requires support with personal hygiene** | | | | | | | |
| **Proactive measures (to prevent risk)** | | | | **Reactive measures (to respond to risk)** | | | |
| Identify which toilet will be used by the child. Identify which member of staff will supervise toileting.  Prepare visual prompts suitable to the child’s age and understanding.  Teach child suitable handwashing techniques  Teach child to leave toilet area clean and suitable for next user. | | | | Member of staff to stand outside of toilet area.  Remind pupils of visual prompts and read through them.  Check the toilet area once child has finished.  Where necessary encourage child to go back and clean up after themselves (reasonable expectations e.g. to wipe taps and handles, to flush chain)  Staff to have suitable PPE to hand and use if required.  Remind child to cleanse hands thoroughly at end of hygiene routine. | | | |
| **Who is at risk?** Member of staff administering | | **Risk**  **Low / Medium / High** | | **Action by and date:** | | | |
| **Additional Information** | | | | | | | |
| **Assessment for**: **Child that requires full support with intimate care** | **Completed by**: | | | | **Date:** | | **Date for review**: |
| **Factor / Hazard: Child with intimate care needs** | | | | | | | |
| **Proactive measures (to prevent risk)** | | | | **Reactive measures (to respond to risk)** | | | |
| Ensuring suitable PPE is available for every change.  Either providing one space that only that child will be changed in or arranging deep clean of the area after each change.  Parental consent for intimate care and writing of individual intimate care plan.  Agreement from parents that they will come to school to change the child if the child becomes distressed.  Prepare preferred resources to distract the child whilst changing to avoid unnecessary distress. | | | | Wear suitable PPE including gloves, apron and mask.  2 members of staff to support with changing the child.  Stringent hygiene measures throughout.  If child becomes upset by the process parent to be called to change child. | | | |
| **Who is at risk?** Members of staff administering | | **Risk**  **Low / Medium / High** | | **Action by and date:** | | | |
| **Additional Information** | | | | | | | |
| **Signed DSL:** | | | **Signed SLT:** | | | **Signed Class Teacher:** | |